

Site Ref:				Area: Whole Site				Date: 7th April 2020			
Description of Activity: Site risk assessment for the possible transmission of Coronavirus / COVID-19.											
Key to Risk Rating											
High		Medium		Low							
	Hazard description	People at risk	Risk Rating			Control measures and any specific legal requirement	Action by who	Comp. Date	Res Risk		
			Severity	Probability	Risk						

1	Lack of Information	All persons				<p>The company has subscribed to information and updates from approved sources. These include, but are not limited to:</p> <ul style="list-style-type: none"> • The UK Government (UK Gov) (https://www.gov.uk/coronavirus), • Public Health England (PHE) (https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19), • Department for Education (DfE) (https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19), • National Health Service (NHS) (https://www.nhs.uk/conditions/coronavirus-covid-19/) • Health and Safety Executive (HSE) (https://www.hse.gov.uk/news/coronavirus.htm) <p>Updates are passed to all persons on site to ensure that they are kept informed.</p> <p>There are daily news broadcasts on terrestrial and satellite television and so it is likely that all employees are keeping up to date with updates on the virus.</p>			
---	---------------------	-------------	--	--	--	---	--	--	--

2	Transmission of Virus / Hygiene				<p>All employees are provided with information on good hygiene measure to include:</p> <ul style="list-style-type: none">• Washing hands with soap and water often – do this for at least 20 seconds.• Washing hands when you get into work or get home.• Using hand sanitiser gel if soap and water are not available.• Covering mouth and nose with a tissue or sleeve (not hands) when coughing or sneezing.• Putting used tissues in the bin straight away and wash hands afterwards.• Not touching eyes, nose or mouth if hands are not clean. <p>All persons are instructed to obey ‘social distancing’. This means maintaining a 2m separation wherever practicable.</p> <p>Supplies of soap and hand sanitiser are available for use.</p>			
---	---------------------------------	--	--	--	--	--	--	--

3	Welfare facilities - Toilets					Toilet Facilities/Hand Washing <ul style="list-style-type: none"> • Provide suitable hand washing facilities to the usual welfare facilities. • Ensure soap and fresh water is readily available and kept topped up at all times. • Provide hand sanitiser (if possible), where hand washing facilities are unavailable. • Regularly clean the hand washing facilities and check soap and sanitiser levels. • Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal. • Site will need extra supplies of soap, hand sanitiser and paper towels and these should be securely stored. • Restrict the number of people using toilet facilities at any one time e.g. use a welfare attendant/security guard. We will have a one out one in regime. • Wash hands before and after using the facilities. • Enhance the cleaning regimes for toilet facilities particularly door handles, locks and the toilet flush. • Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal. 			
---	---------------------------------	--	--	--	--	---	--	--	--

4	Welfare facilities - Canteen			<p>With cafés and restaurants having been closed across the UK, canteens cannot operate as normal.</p> <p>Whilst there is a requirement for construction sites to provide a means of heating food and making hot drinks, these are exceptional circumstances and it is not possible to introduce a means of keeping equipment</p> <ul style="list-style-type: none">• Clean between use, kettles, microwaves etc. so these have been removed from use.• The workforce should also be required to stay on site once they have entered it and not use local shops.• An extra canteen has been installed on site.• Break times should be staggered to reduce congestion and contact at all times.• Maximum of 4 persons at a time in the canteen.• If possible & you are agreeable, please use your own vehicle if taking a break, so long as you are alone.• Hand cleaning facilities should be available at the entrance of any room where people eat and should be used by workers when entering and leaving the area.• The workforce should be asked to bring pre-prepared meals and refillable drinking bottles or flasks from home.• Workers should sit 2 metres apart from each other whilst eating and avoid all contact• Crockery, eating utensils, cups etc. should not be used.• Drinking water should be provided with enhanced cleaning measures of the tap mechanism introduced.			
---	---------------------------------	--	--	---	--	--	--

5	Welfare facilities - Changing Facilities & Drying Rooms					<ul style="list-style-type: none"> • Introduce staggered start and finish times to reduce congestion and contact at all times • Introduce enhanced cleaning of all facilities throughout the day and at the end of each day • Based on the size of the facility we will be permitting only one person at a time to use the changing /drying room. If the room is engaged, please queue outside observing the 2 m rule for social distancing. • It may be beneficial to remove any wet clothing to dry at your own home on an evening during these exceptional times. 			
6	Social Distancing – Working					<p>General Principles:</p> <ul style="list-style-type: none"> • Non-essential physical work that requires close contact between workers should not be carried out • Work requiring skin to skin contact should not be carried out • Plan all other work to minimise contact between workers • Re-usable PPE should be thoroughly cleaned after use and not shared between workers • Single use PPE should be disposed of so that it cannot be reused into the skip provided by JFF, look for the biohazard sign displayed on the skip. • Increase ventilation in enclosed spaces. • Regularly clean the inside of vehicle cabs and between use by different operators. 			

7	Persons becoming unwell					<p>The symptoms of the virus are being communicated extensively through media outlets and government information and so it is likely that persons are aware of the virus and it's symptoms.</p> <p>Anyone who meets one of the following criteria should not come to site:</p> <ul style="list-style-type: none"> • Has a high temperature or a new persistent cough - follow the guidance on self-isolation • Is a vulnerable person (by virtue of their age, underlying health condition, clinical condition or are pregnant) • Is living with someone in self-isolation or a vulnerable person. • <p>Employees are instructed to remain at home at the first onset of any symptom. Employees are instructed to follow official Government guidance on isolation procedures and the time that they are to remain away from work.</p> <p>If employees develop symptoms on site, they should be sent home to self-isolate and seek advice from NHS 111 (seek urgent medical assistance if symptoms are severe).</p> <p>Managers and supervisors are to remain vigilant for employees displaying the signs of symptoms of Coronavirus.</p>			
---	-------------------------	--	--	--	--	---	--	--	--

8	Site visitors					<p>Only essential visitors should be permitted access to site.</p> <p>All unessential visitors, meetings or appointments should be postponed, or the use of teleconference or videoconference facilities should be considered/used.</p> <p>Visitors are instructed to wash hands on arrival at the site and when leaving.</p> <p>Visitors must follow the same infection control and hygiene rules as all other persons on site.</p> <p>If a visitor refuses to follow the company's policies in any way then they are to be removed from site immediately.</p> <p>Any visitors who display symptoms of the virus on arrival at the site will not be permitted access.</p> <p>Ensure that information posters and notices are prominently displayed in reception areas.</p>			
---	---------------	--	--	--	--	---	--	--	--